

# LAFAYETTE

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# COLLEGE

## **Emergency Contact and Missing Person Contact Policy**

While hopefully never encountered, emergencies can arise while you are at College. For this reason, you are required to provide the College with information for both an Emergency Contact(s), and it is recommended that you also provide Missing Persons Contact(s), as detailed below.

### ***Emergency Contact(s)***

Your emergency contact is the person the College typically will first contact in the event of an emergency. For most students, the emergency contact will be your parent or guardian; the emergency contact should be someone outside of the College community. You must provide this emergency contact information in the “Personal Information” section, after logging into <https://bannersb.lafayette.edu/>. You may list more than one emergency contact if you wish.

Please understand that in certain emergent situations, and particularly when doing so is deemed necessary by the College to protect your health or safety or that of other individuals, the College may contact others in addition to or instead of your emergency contact.

### ***Missing Persons Contact(s)***

Federal law requires that students, residing in on-campus student housing, must be afforded the opportunity to designate one or more individuals strictly for missing persons purposes. Student contact information will be registered confidentially and will be accessible only to authorized campus officials, and not disclosed, except to law enforcement personnel in furtherance of a missing person investigation. Should Public Safety determine that a student is missing, they will notify within 24 hours the missing contact person(s) that student has registered with the College. If a student does not designate a contact specifically for missing persons or is under the age of 18 and is not emancipated, Public Safety will default to the parent/legal guardian. Missing persons contacts may be updated in the “Personal Information” section, after logging into <https://bannersb.lafayette.edu/>.